

GRANADA SANITARY DISTRICT

OF SAN MATEO COUNTY

455 Avenue Alhambra, #6 ~ P. O. Box 335 ~ El Granada, California 94018
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AGENDA BOARD OF DIRECTORS MEETING December 19, 2002

The Board has the right to take action on any of the items listed on the Agenda. The Board reserves the right to change the order of the agenda items, to postpone agenda items to a later date, or to table items indefinitely.

REGULAR MEETING AT 7:30 PM

CALL REGULAR MEETING TO ORDER

District Office, 455 Ave. Alhambra, El Granada

ROLL CALL

Directors:	President:	William Katke
	Vice President:	Leonard Woren
	Secretary:	Fran Pollard
	Treasurer:	Laura Stein
	Board Member:	Shawn McGraw
Staff:	General Manager:	Chuck Duffy
	Administrator:	Gina Holmes
	Asst. Administrator:	Delia Comito
	Legal Counsel:	Jonathan Wittwer

PLEDGE OF ALLEGIANCE

GENERAL PUBLIC PARTICIPATION

Communications from the Public and members of the District Board and District staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

ACTION AGENDA

1. Consideration of District Reorganization into a Community Services District (CSD) with Parks and Recreation Power
Recommendation: Provide General Manager with direction regarding pursuing reorganization as a CSD
2. Consideration of approving Auditor for FY 2001-2002 Audit
Recommendation: Approve entering into an agreement for FY 2001-2002 auditing services with Grice, Lund, and Tarkington based on the enclosed proposal
3. Consideration of future District Office Space and Facilities
Recommendation: To be made by Board

CONSENT AGENDA

All matters listed under Consent Agenda, are considered as routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of any of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate Action Agenda item.

4. Approval of meeting minutes for November 21, 2002
5. Approval of December 2002 warrants totaling \$130,265.43 (Ck # 3714 to 3760)
6. Approval of October 2002 Financial Statements
7. Approval of Bond Administration Fund distribution #44 to US Bank in the amount of \$3,860.00
8. Approval of Bond Administration Fund distribution #45 to GSD in the amount of \$6,118.92 for reimbursement of Assessment District Expenses

SPECIAL ORDER OF BUSINESS

9. Election of Board Officers
10. Election of Granada Sanitary District Board Representatives to the Sewer Authority Mid Coastsides

DIRECTORS' COMMENTS AND COMMITTEE REPORTS

11. Report on: November 25, 2002 Sewer Authority Mid-Coastsides meeting
December 9, 2002 Sewer Authority Mid-Coastsides special meeting
Directors Woren and McGraw
12. Report on other seminars, conferences, or committee meetings

INFORMATION CALENDAR

13. General Manager's Report: Update on Assessment District
14. Administrator's Report:
15. October/November 2002
16. Engineer's Report: Report of Recent Engineering Activities for October 2002
17. Attorney's Report: LCP Update

FUTURE AGENDA ITEMS

ADJOURN

At the conclusion of the November 21, 2002 meeting:
Last Ordinance adopted: No. 152
Last Resolution adopted: No. 2002-020